SUPPLIER RESPONSE

Re. WELSH PUBLIC SECTOR PURCHASING CARD SEMINAR

I would like to confirm that a representative(s) of _____, a supplier to the Welsh Public Sector will attend the following Purchasing Card Seminar : (Please tick the relevant box)

Tuesday 17 May	11am	☐	2 pm	☐	Rossett Hall Hotel (nr Wrexham) LL12 0DE www.rossetthallhotel.co.uk
Wednesday 18 May	11am	☐	2 pm	☐	Quality Hotel, Cardiff CF15 7LD (J32/M4)

Whether or not attending a Seminar, please complete the following:

Please tick/complete the appropriate boxes: **If you are unsure of you capability, please place a '?' in the appropriate boxes.**	✓ ?
We do not currently accept credit, debit or Purchasing cards.	
We currently accept credit and debit cards, but we are unable to accept Purchasing Cards at either Level 2 (Summary Vat) or Level 3 (Line Item Detail)	
We currently accept credit and debit cards and Visa Purchasing Cards at Level 2 (Summary Vat) The VAT amount and customer reference/code in respect of the purchase can be keyed into our card payment terminal.	
We currently accept credit and debit cards and Visa Purchasing Cards at Level 3 (Line Item Detail) The Line Item Detail together with the VAT amount and customer reference/code in respect of the purchase can be keyed into our card payment system.	
We also currently accept MasterCard Purchasing Cards at Level 2 or Level 3	
Our card payment system is integrated with our financial systems.	
Our card capability above is only available in some of our outlets/branches.	

Please complete:

Name of existing card payment processor, if applicable, e.g. Streamline.	
Name: **Please specify Mr, Mrs, Ms, Miss, other e.g. Dr**	
Job Title:	
Company Name:	
Company Address including postcode:	
Contact e-mail address:	
Contact Telephone Number:	

Please fax, e-mail or post this completed document by Thursday 12 May to:

Alan Oram
Welsh Purchasing Card Project Manager
Welsh Procurement Initiative
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